Data Protection in the Workplace

If you or your organisation handles personal information about individuals you have legal obligations to protect that information.

The benefits of good data safety are numerous and include, good business practice, the protection of people's rights and the protection of your organisations reputation.

In recent years some companies and individuals have experienced serious legal consequences for data protection breaches and this highlights why it is so important to get it right.

Training should be a vital part of any company's data protection policy.

Course	Module Number	Module Name	Pass % Required
Data Protection in the Workplace	1	Benefits of Good Data Safety	70
Data Protection in the Workplace	2	Rights and Conditions	70
Data Protection in the Workplace	3	The Data Protection Act	70
Data Protection in the Workplace	4	Data Sharing and Security	70
Data Protection in the Workplace	5	Creating a Data Protection Policy	70
Data Protection in the Workplace	6	Putting it into Practice	70
Data Protection in the Workplace	7	Handling the Requests for Personal Data	70
Data Protection in the Workplace	8	Introduction to GDPR	70

Recommended System Requirements
•Operating System: Windows 7+ or Mac OSX (10.8+)
•Browser: A modern and up to date web browser
•Video: Up to date video drivers
•Memory: 1Gb+ RAM
•Download Speed: Broadband (3Mb+)

Duration: 80 minutes (Note: This is based on the amount of video content shown and is rounded off. It does not account in any way for loading time or thinking time on the questions).